



Champaign Health District

"Healthy Lives, Healthy Community"
Celebrating 100 Years of Public Health

Champaign County Businesses Re-Opening During COVID-19

When opening or re-opening, all businesses must abide by these requirements to prevent the spread of COVID-19, as listed in section 15 the Director's Amended Stay at Home Order:

Social Distancing

- Designate 6-foot distances with signage or tape
- Ensure employees and customers are maintaining 6-foot distancing
- Do not shake hands
- Post and enforce the maximum capacity for the business

Sanitizers & Hygiene

- Hand sanitizer should be available to employees and customers when possible
- Sanitizing products should be available when possible
- High-touch surfaces should be cleaned and sanitized regularly
- Wash hands often and thoroughly for 20 seconds with soap and water
- Cover coughs or sneezes into sleeve or elbow, not hands
- Employees with fevers or other symptoms should be sent home immediately
- Checking the temperatures of all employees is encouraged
- Wearing, providing, and/or requiring the use of face masks is encouraged

Designated Hours for Vulnerable Populations

- Implement separate hours for vulnerable customers such as the elderly and immunocompromised individuals

Online & Phone Access

- Post the hours the facility is open online
- Post a phone number to contact the facility
- Utilize over-the-phone services where possible

When opening or re-opening, all businesses **must** abide by these requirements to prevent the spread of COVID-19, as written in section 19 the Director's Amended Stay at Home Order:

19. COVID-19 Information and Checklist for Businesses/Employers. Business and employers are to take the following actions:

- a) Allow as many employees as possible to work from home by implementing policies in areas such as teleworking and video conferencing.
- b) Actively encourage sick employees to stay home until they are free of fever (without the use of medication) for at least 72 hours (three full days) AND symptoms have improved for at least 72 hours AND at least seven days have passed since symptoms first began. Do not require a healthcare

provider's note to validate the illness or return to work of employee's sick with acute respiratory illness; healthcare provider offices and medical facilities may be extremely busy and not able to provide such documentation in a timely way.

- c) Ensure that your sick leave policies are up to date, flexible, and non-punitive to allow sick employees to stay home to care for themselves, children, or other family members. Consider encouraging employees to do a self-assessment each day to check if they have any COVID-19 symptoms (fever, cough, or shortness of breath).
- d) Separate employees who appear to have acute respiratory illness symptoms from other employees and send them home immediately. Restrict their access to the business until they have recovered.
- e) Reinforce key messages - stay home when sick, use cough and sneeze etiquette, and practice hand hygiene - to all employees, and place posters in areas where they are most likely to be seen. Provide protection supplies such as soap and water, hand sanitizer, tissues, and no-touch disposal receptacles for use by employees.
- f) Frequently perform enhanced environmental cleaning of commonly touched surfaces, such as workstations, countertops, railings, door handles, and doorknobs. Use the cleaning agents that are usually used in these areas and follow the directions on the label. Provide disposable wipes so that commonly used surfaces can be wiped down by employees before each use.
- g) Be prepared to change business practices if needed to maintain critical operations (e.g., identify alternative suppliers, prioritize customers, or temporarily suspend some of your operations).

For questions or concerns please call our COVID19 hotline at 937-653-0110 or email us at health@champaignhd.com.

MAXIMUM CAPACITY:

To comply with the social distancing requirements, we have determined a maximum capacity for our business.



The Importance of Social Distancing

As we know, COVID-19 spreads through respiratory droplets, meaning that when someone coughs or sneezes, droplets can infect other people who are standing within 6 feet apart from each other. As we avoid physical interaction, the risk of spreading COVID-19 lessens.

